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Schools

Scheme of Work – Beginner & Elementary Classes

Week:	Topic:	Grammar:	Vocabulary:	Social English Themes:
1.	Introductions	verb to be – positive, negative & question forms possessive pronouns: my, your polite function words: yes please, no thanks articles this / that these / those	greetings and introductions personal information alphabet – upper and lower cases alphabetical order numbers 1-30 everyday objects classroom words (meta-language) & objects	writing a postcard focus on study skills reading and listening to English every day – newspapers, magazines, internet, tv, radio, etc
2.	My friends and my family 2nd week review	present simple tense question forms, e.g. can I have...? yes / no questions wh- questions me, you, him, her – object pronouns punctuation marks	family and friends describing people jobs daily routines days, months and seasons simple common verbs using a dictionary	introducing people meeting people you don't know using a calendar looking for a job trip to a local museum

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3.	Out and about	telling the time: it's ... there is / there are I would like... can, can't prepositions of time giving and asking for directions	countries, nationalities & languages numbers 31-200 phone numbers ask about travel plans transport going on holiday booking a hotel telling the time time phrases	asking "What's the time?" taking your driving test buying a bus / train ticket booking a flight online informal conversations
4.	Let's stay in	parts of a sentence word order in sentence building possessive pronouns: his, her, its, our, their would you like...?	home and garden different types of accommodation furniture ordinal numbers 1 st -10 th simple conjunctions possessions	reading a utility bill writing a cheque / other payment methods looking for a place to live home shopping – using the internet and catalogues writing a short email

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5.	Get active mid-course review / test individual tutorials	like + (verb)-ing / neg. / question form (not) very / quite + adjectives adverbs of frequency frequency words: once, twice, every... etc.	hobbies, sports and activities activity gerunds: cooking, cycling, etc adjectives & opposites	deciding how to spend the weekend at the swimming pool / gym evening trip to a concert or exhibition
6.	Hit the shops!	have you got? / I have got / She hasn't got... etc. some / any prepositions of place how many? / how much? do / does...? Questions with auxiliary verbs singular / plural nouns countable / uncountable nouns	going shopping places in a town everyday signs and notices food and drink money buying food	returning items to a shop at the cinema in a café / restaurant trip to a nearby town / place of interest
7.	I feel terrible!	past simple – was, were there was / were past simple – be, go, do, have	health parts of the body more common verbs	registering with a doctor registering with the job centre / council tax office attending appointments and interviews

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		past simple – regular / irregular	feelings and emotions completing simple forms	at the doctor's / dentist's / hospital
8.	Special occasions	present continuous present simple or continuous? comparative adjectives + than adverbs: slowly, quickly, etc. future plans with "going to" revision of previous topics – recapping and consolidation	the weather making plans for a celebration order in a restaurant more adjectives accepting / declining invitations comparative and superlative adjectives develop vocabulary building skills dates with ordinal numbers clothes colours	different cultures celebrate in different ways! planning a party at the party finding out what the weather will be like comparing various options
9.	Future plans	future plans with "will" future plans with "want to" intensifiers – too... / really... / completely... etc.	hopes and fears for the future short and long term goals maybe / I think so / I hope so	future learning options keeping a diary planning education goals

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		revision of previous topics – recapping and consolidation		end of course party – organised by the students
10.	Revision week	practice papers practice listening tests individual tutorials revision of previous topics – recapping and consolidation mock exam/s exam/s		