

# English Banana.com

## Schools

### Course Record Form

#### General Information:

Teacher:
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Course Title / Code:
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Level:
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Start Date:	End Date:
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Day/s:	Times:
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No. Weeks:
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No. Guided Learning Hours (GLH):
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Break Time/s:
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#### Student Retention:

No. Students Enrolled:
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No. Students Started:	No. Students Completed:
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Retention Rate (%) <i>completers vs. starters</i>
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#### Assessment:

Examination Board:
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Date/s of Exam/s:
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Exam Type & Duration:
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No. Students Examined:
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No. Students Achieved:

Pass rate (%) *no. achieved vs. no. examined*

No. First Class Passes (75%+) *if applicable*

#### Attendance:

No. Students Attended 100% of Classes:

No. Students Attended 80% or More of Classes:

Average Class Attendance (%):

Best Individual Attendance (Prize Awarded):

Two Runners-Up Prizes Given for Good Attendance – Awarded to:

#### Group Profile:

Nationalities:

Languages Spoken / Written:

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Notes on Group Dynamics:

Course Trips, Project Work Completed, Special Events, Memorable Occasions, Incidents, etc.:

*Teacher's Signature:*  
*Manager's Signature:*

*Date:*  
*Date:*