

# English Banana.com

## Schools

### Course Record Form

#### General Information:

Teacher:	
Course Title / Code:	
Level:	
Start Date:	End Date:
Day/s:	Times:
No. Weeks:	
No. Guided Learning Hours (GLH):	
Break Time/s:	

#### Student Retention:

No. Students Enrolled:	
No. Students Started:	No. Students Completed:
Retention Rate (%) <i>completers vs. starters</i>	

#### Assessment:

Examination Board:
Date/s of Exam/s:
Exam Type & Duration:
No. Students Examined:

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No. Students Achieved:

Pass rate (%) *no. achieved vs. no. examined*

No. First Class Passes (75%+) *if applicable*

#### Attendance:

No. Students Attended 100% of Classes:

No. Students Attended 80% or More of Classes:

Average Class Attendance (%):

Best Individual Attendance (Prize Awarded):

Two Runners-Up Prizes Given for Good Attendance – Awarded to:

#### Group Profile:

Nationalities:

Languages Spoken / Written:

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Notes on Group Dynamics:

Course Trips, Project Work Completed, Special Events, Memorable Occasions, Incidents, etc.:

*Teacher's Signature:*  
*Manager's Signature:*

*Date:*  
*Date:*