English Banana.com

# Schools

Overtime Claim Form

| Date: | Hours From / To: | Total Hours: | Hourly Rate: | Reason for Claim: |
|---|---|---|---|---|
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | Total Hours: | | x Hourly Rate | |
| | Total Claimed: | | | |

Teacher's Name (Print):

Teacher's Signature:

Date:

Manager's Signature:

Date:

**English Banana Schools** © English Banana.com 2007